

**The Northeast Regional Depository  
and Member Libraries Statement of Agreement  
Regarding  
Duplication of Material at the Depository  
The University of Akron, Cleveland State University, Kent State University,  
Northeastern Ohio Universities College of Medicine and College of  
Pharmacology,  
and Youngstown State University**

1. All institutions agree to reduce unnecessary duplication in the Northeast Regional Depository.
  - a. All institutions in the Northeast Depository consortium will share the copy/copies retained in the Depository.
  - b. No more than one copy of any periodical/journal or classified continuation will be housed in the Depository.
  - c. No more than two copies of any monograph will be housed in the Depository.
2. All five participating institutions agree to identify the location of Depository items in their local catalogs as "NE Regional Depository."
3. Each journal title in the Depository will be assigned a library to serve as the "Library of Record."
  - a. Only the Library of Record summary of items will contain Depository holdings information for a specific title.
  - b. A URL link to the Library of Record will be added to the Depository checkin record in the local catalogs of those libraries who own/owned copies of the title but were not selected as the Library of Record. This link will direct both users and staff to the Library of Record holdings in the OhioLINK Central catalog.
  - c. The Library of Record and all other libraries with representation of a journal title will add a second checkin record to their bibliographic record.
4. Journals will circulate from the Depository through OhioLINK for 7 days, no renewals.
5. No library will be responsible for the indefinite continuation of any subscription/membership, nor will it be responsible for maintaining a continuing collection in the Depository.

6. Each library is responsible for ensuring that items being sent to the Depository fall within the duplication guidelines as set forth above (see 1B and 1C above).
  - a. Beginning immediately, each contributing institution agrees to check the OhioLINK Central Catalog or the local WebPACS of other consortia libraries before sending an item to storage. This will establish the eligibility of an item for transfer to the Depository collection.
  - b. Contributing libraries should be mindful that the copy of an item being sent to the Depository will be the “copy of record” and will not be eligible for recall to their collection.

Approved: May, 2006, by the Deans/Directors  
of the Northeast Ohio Regional Depository  
consortia libraries.